TITLE: PROGRAMMER

**DEFINITION:** Assists Programmer Analysts by performing basic coding, flow charting and documentation.

## **EXAMPLES OF DUTIES:**

- Under general supervision, carries out analysis and program coding of a less complex nature as assigned and instructed;
- Works on a limed number of activities independently;
- Prepares flowcharts and logic diagrams for existing and proposed operations;
- Assists in preparing test data and in testing and debugging programs;
- Assists in the documentation of all procedures used in the system;
- Learns system analysis methods and techniques and assists in gathering, compiling, analyzing, and evaluating information for various systems studies.

## MINIMUM REQUIREMENTS:

Promotional: One year as a Programmer Trainee with the City of Long Beach.

<u>Open Competitive</u>: Successful completion of a recognized school or course of study in basic program coding, flow charting, documentation, and program testing.

## **HISTORY:**

Approval/Adoption Dates: 08/22/74 - Human Resources Department